



Common Ground for Texans Board Agreement Form

1. I will be fiscally responsible, with other board members, for this organization. I will know what our budget is and take an active part reviewing, approving, and monitoring the budget.
2. I know my legal responsibilities for this organization as a member of the board and will take an active part in establishing and overseeing the organization's policies and programs.
3. I will act in accordance with the bylaws, operating principles and the Common Ground for Texans civility pledge outlined in the board procedure manual and I understand that I am morally responsible, as a member of the board, for the health and well being of this organization.
4. I will actively participate in fundraising in whatever ways are best suited for me and agreed on with those in charge of the organization's fundraising. These may include individual solicitations, undertaking special events, writing mail appeals, and the like. I will make a good faith effort to help raise money to cover our expenses.
5. I will actively promote Common Ground for Texans in the community.
6. I will prepare, attend and *actively* participate in scheduled board meetings, the annual board retreat, be available for phone and email consultation, and serve on at least one committee or project team, as needed. I understand that if I miss three consecutive board meetings, my board membership is in jeopardy.
7. I will complete a board profile. The profile will help the board identify its needs in terms of member experience, skills, etc. that define a "balanced" board composition. Then help recruit new board members to fill these needs and serve as a new board member mentor.
8. If I am not able to meet my obligations as a board member, I will offer my resignation.
9. In signing this document, I understand that no quotas are being set and that no rigid standards of measurement and achievement are being formed, and trust that all board members will carry out the above agreements to the best of our ability.

In turn, Common Ground for Texans will be responsible to me in several ways.

1. I will be given, without request, timely financial reports, board meeting minutes and dates of fund raising activities.
2. I will have the opportunity to participate in setting the goals, direction, and future activities of the organization.
3. The organization will help me perform my board duties by keeping me informed about relevant issues and by offering me opportunities for professional development as a board member.
4. Board members will respond in a straightforward fashion to any questions I have that are necessary to carry out my fiscal, legal, and moral responsibilities to the organization.

Signed: _____

Date: _____

Received by: _____

Date: _____